

## Complaints Form

### 1. Introduction

Before completing this form please ensure that you have read the VetSkill Complaints policy which is available on our website ([www.vetskill.com](http://www.vetskill.com)).

In order for VetSkill to review your complaint in full please provide as much information and detail as possible.

### 2. Contact Details

Name:	
Address:	
Email:	
Tel No(s):	
Organisation: (If applicable)	
Job Title/Position:	

### 3. Complaint Details

Please outline the nature of your complaint including as much details as possible. (e.g. dates, qualification numbers, who else is involved or affected and what impact this has had.)

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#### 4. Complaint Outcome

Please state what you believe should be the outcome and /or the preferred actions taken as a result of this complaint.

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#### 5. Declaration

VetSkill will process this data in accordance with the Data Protection Act.

**I confirm that by completing and submitting this form to VetSkill, I give my consent to the processing and storage of this data. The information I have supplied is accurate and to the best of my knowledge and understanding is correct.**

Signed:	
Full Name:	
Job Title:	
Date:	