

## Centre Fee Structure 2022

Centre Administration Fees	Fee (excluding VAT)
Centre recognition for new centres (including one qualification approval)	£3,850
Centre recognition for new centres FAST TRACK (including one qualification approval)	£7,000
Additional centre recognition (same institution, different delivery team)	£3000
Centre satellite recognition approval (exam venue or additional delivery site, same management and delivery team)	£650
Annual centre fee	£650
Satellite annual fee	£650
New qualification approval	£775
Additional visit (half day)	£450

Registration Fees – Includes Certification Fee (excluding VAT)		
Award	Certificate	Diploma
£45	£110	£215

Examinations	Fee (excluding VAT)
External practical examinations (per attempt)	£350
C&G Recognition OSCE (per attempt 2022)	£350
Online examinations (per exam, per attempt)	£30
Remote invigilation fee (per exam, per attempt)	£25
Late entry/changes to a booking with less than 3 working days' notice	£50

Cancellation Fees
Vet Skill Limited will not refund any part of an examination where there is less than 10 working days' notice given. Where notice is less than 10 working days, entitlement to a refund will be considered, where a formal application is made for special consideration or reasonable adjustment.

Certification Fees	Fee (excluding VAT)
Replacement and duplicate certificates (full and unit)	£40

Postage and Packaging
There is no additional charge for the issue of certificates in the UK. An additional charge will be required for postage outside of the UK (at the standard packaging rates at the time of dispatch)

Appeals	Fee (excluding VAT)
Assessment enquiry and/or appeal*	£100
Independent (external) review	£500
OSCE Appeals	£250
*One fee only payable when enquiry leads to subsequent appeal. Appeal and review fees refundable where an appeal/review is successful.	

Customised or Partnership Qualifications
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For information on partnership and customised qualification development please contact [info@vetskill.com](mailto:info@vetskill.com)

Entry Qualification Recognition Service	Fee (excluding VAT)
For information on entry qualification recognition, please contact <a href="mailto:info@vetskill.com">info@vetskill.com</a>	£250

Qualification	Standard Qualification Fee (SQF) Exc VAT
VetSkill Level 2 Award in Information, Advice or Guidance	£45
VetSkill Level 2 Award in Principles of First Aid for Cats and Dogs	£75
VetSkill Level 2 Certificate for Veterinary Receptionists	£140
VetSkill Level 2 Certificate in Veterinary Care Support	£110
Level 2 Diploma in Patient Care Assistance	£245
VetSkill Level 3 Award in Implantation of Identification Microchips in Animals	£75
VetSkill Level 3 Diploma in Veterinary Nursing (Companion Animal)	£775
VetSkill Level 3 Diploma in Veterinary Nursing (Equine)	£775
VetSkill Level 4 Certificate for Suitably Qualified Persons (SQP) – Companion Animal	£580
VetSkill Level 5 Advanced Diploma in Veterinary Nursing (Surgical)	£595
VetSkill Level 5 Advanced Diploma in Veterinary Nursing (Medical)	£595
VetSkill Level 5 Advanced Diploma in Veterinary Nursing (Practice Nurse)	£595

Please note that the SQF includes learner registration and a one attempt at all VetSkill delivered assessments. Centre fees are not included and these are outlined above.

#### Value Added Tax (VAT) – VAT Reg No. 357095868

All invoices will include VAT unless notified otherwise.

If your organisation is VAT exempt please complete a *VAT Exemption Certificate* which can be located on our website [www.vetskill.com](http://www.vetskill.com) within policies and procedures. Please return completed *VAT Exemption Certificates* to [info@vetskill.com](mailto:info@vetskill.com)